

# Council of Graduate Coordinators and Staff (CGCS) Meeting

April 13, 2018



# CGCS Agenda - April 13, 2018

- > Chancellors Distinguished Fellowship update
- > Summer Graduate Research Fellowship update
- > Thesis/Dissertation Format Checking Numbers
- > Editing Statistics for Spring 2018
- > Doctoral Recruitment Grant presentation:
  - Dr. Samaranayake
- > Fall Recruiting Events
- > Update Admission Requirements - reminder
- > Upcoming SLATE Storm
- > CGS April 15 Resolution
- > Reminders/Upcoming Events

# Chancellor's Distinguished Fellowship Update

- > Offered 6 CDF awards
- > Acceptance of award due April 15
  - 3 have already accepted:
    - > 1 Engineering Management
    - > 1 Materials Science and Engineering
    - > 1 Mechanical Engineering
  - 1 decline
  - Waiting on two more

# Summer Graduate Research Fellowships

- > 4 fellowships awarded:
  - Paul Praveen Nakka (PhD, Chemical Engineering)
  - Nicholas Roberts (MS, Materials Science and Engineering)
  - Amanda Mosier (MS, Industrial-Organizational Psychology)
  - Changxin Qui (PhD, Mathematics)
- > The Summer Graduate Research Fellowship is awarded for \$1500.

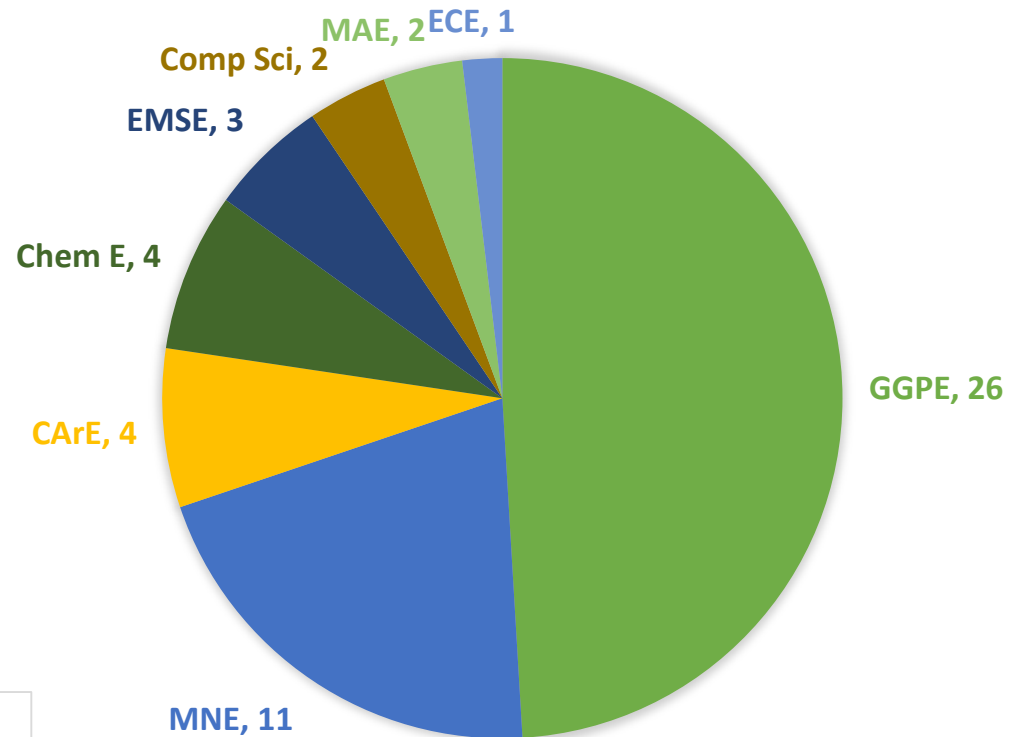
# Thesis/Dissertation Format Checking Numbers

- > 125 Theses/Dissertations have been format checked in SP2018

# Editing Statistics for Spring 2018

(as of April 11, 2018)

- 53 completed edits
- 1215 pages edited
- 8 departments
- 82 walk-in writing sessions
- 293 pages edited in walk-in sessions



*Comparison April 13, 2017:*

- 55 completed editing requests
- 1245 pages edited
- 11 departments
- 22 walk-in writing sessions
- 35 pages edited in walk-in sessions

# Doctoral Recruitment Grant Presentation

> Dr. V.A. Samaranyake, Mathematics

# Recruitment Update – Planning Fall Fairs

- > Oak Ridge National Labs
- > Oklahoma State University
- > University of Kansas
- > Arkansas Tech University
- > University of Arkansas
- > Truman State University
- > Big Ten @ Purdue
- > Saint Louis University Graduate Symposium
- > Southern Illinois University - Edwardsville
- > Missouri State University
- > Tau Beta Pi (Denver)
- > SWE (Minneapolis)
- > SHPE (Cleveland)
- > AUCC
  - Morehouse College
  - Spelman College
  - Clark Atlanta University
  - Tuskegee University

Department representatives are welcome to join us at these events/fairs!  
Email [grad@mst.edu](mailto:grad@mst.edu) if you are interested!





# Admission Requirements - Reminder

- > If any changes, please notify [grad@mst.edu](mailto:grad@mst.edu)
- > For consistency, changes will only be made during summer for the NEXT academic year. Changes must stay in place for the full academic year.
- > Changes will no longer be made in the middle of the academic year

**Graduate Admission Requirements**  
Valid for Fall 2019, Spring 2020, Summer 2020 Semesters

Graduate Admission Requirements for

MASTER'S								
	IELTS	TOEFL	GRE-V	GRE-Q	GRE V+Q	GRE A(W)	GMAT	Ugrd GPA
CURRENT								
Edits (if any)								

PhD								
	IELTS	TOEFL	GRE-V	GRE-Q	GRE V+Q	GRE A(W)	Ugrd GPA	MS GPA
CURRENT								
Edits (if any)								

When applicants ask for a time to decision (from the submission of a completed application), what time frame should we give them (in weeks)?

\_\_\_\_\_

Do you require S&T alumni applying for a graduate program to provide letters of recommendation?

YES       NO

Do you waive the GRE for S&T alumni if they meet a GPA requirement?

YES       NO

If yes, what is the GPA requirement? \_\_\_\_\_

Please list any additional considerations for applicants.

**Due back to Office of Graduate Studies by July 13, 2018**

# Upcoming SLATE Storm

- > Tuesday, May 15, 2pm-3pm
  - Location TBD
- > Topics covered will include:
  - Reporting
  - Queries
  - Mailings
- > Watch for email invite soon!



# CGS April 15 Resolution

- > The resolution, which was last renewed by the Council of Graduate Schools (CGS) Board of Directors in October 2014, provides that prospective master's and doctoral students admitted for the fall semester are under no obligation to respond to offers of financial support prior to April 15
- > Comments/feedback: Email us at [grad@mst.edu](mailto:grad@mst.edu)

# Upcoming Deadlines

- > April 13
  - Form 3 due (if required)
- > April 20
  - Final thesis/dissertation due

# Spring 2018 Events

## April

- **Writing Workshop: Grammar**  
Wed., Apr. 11, 12-1pm  
208 Norwood  
Registration Required
- **Submitting your Thesis/Dissertation to Scholars Mine**  
Thurs., Apr. 19, 12-1pm  
Location TBD
- **Writing Professional Emails**  
Mon., Apr. 23, 12-1pm  
305 Norwood
- **Proofreading with Grammarly**  
Wed., Apr. 25, 12-1pm  
140 Toomey

## May

- **Stress Relief**  
Thurs., May 10, 1-3pm  
Norwood Ground Floor
- **Writing Workshop: Punctuation**  
Wed., May 16, 12-1pm  
208 Norwood  
Registration Required.
- **Write-In**  
Wed., May 23, 9am-12pm  
203 Library

More events online!  
[grad.mst.edu/events](http://grad.mst.edu/events)

# New Graduate Student Orientation

- > **Friday, August 17, 8:30am-3pm**
  - Hasselmann Alumni House
  - \*Friday before classes begin\*
- > Looking for faculty volunteers to speak about:
  - Acquiring funding
  - How to maximize and advisor/advisee relationship

**Thank you for attending!**

**Next Meeting:**

**May 11, 1pm**

**316 Butler-Carlton Hall**

